

# Jasper County R-V School District

201 West Mercer Street Jasper, Missouri 64755

417-394-2416 417-394-2394 fax

www.jasper.k12.mo.us

## SUBSTITUTE TEACHER APPLICATION

Name \_\_\_\_\_

Social Security Number \_\_\_\_\_

Present Address \_\_\_\_\_

Phone (Daytime) \_\_\_\_\_ Phone (Evening) \_\_\_\_\_

Areas/Grade Levels Prepared to Substitute Days Available

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

## CERTIFICATION

Do you hold a Missouri Teachers Certificate? Yes \_\_\_\_\_ No \_\_\_\_\_

List Areas of Certification \_\_\_\_\_ Grades \_\_\_\_\_ Expiration Date \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

Do you currently hold a Missouri Substitute Certificate? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, please submit copy with application.

Have you ever failed to be re-employed by an educational institution? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, indicate where and please state the reasons \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been arrested for, or charged with, or convicted of a felony or misdemeanor?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain \_\_\_\_\_

## EDUCATIONAL BACKGROUND

High School: Name of School \_\_\_\_\_  
Address \_\_\_\_\_  
Date of Graduation \_\_\_\_\_

College Education, Undergraduate and Graduate:

<u>Name of Institution</u>	<u>Date of Attendance</u>	<u>Degree</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

## SUBSTITUTE/TEACHING EXPERIENCE

<u>School</u>	<u>Address</u>	<u>Mt./Yr.-From/To</u>	<u>Type of Position</u>	<u>Principal or Superintendent</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

## REFERENCES

Please list at least three references, preferably those who have first-hand knowledge of your job skill competencies.

<u>Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>Position</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever been convicted of a felony? \_\_\_\_\_

If yes, please explain \_\_\_\_\_

The Jasper R-5 School District is committed to an academic and work environment in which all students and employees are treated with dignity and respect. The District does not discriminate on the basis of race, color, sex, age, national origin, ethnicity, or disability or perceived sexual orientation in its programs and activities. Discrimination and harassment of students and employees, whether committed by supervisors, employees or students and regardless of whether the victim is an employee or student, will not be tolerated.

I hereby declare the information provided by me in this Application for Employment is true, correct, and complete to the best of my knowledge. I understand that if employed, any misstatement or omission of fact on this application may be considered cause for dismissal. I hereby give permission to the Jasper R-5 School District to obtain any information about my application for the purpose of evaluating my candidacy. This report, if obtained, may include local and state law enforcement agency records and information as to my character, general reputation, personal characteristics, skills and effectiveness. I understand also, that I am required to abide by all rules and regulations of the Jasper R-5 Public Schools Board Policy.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Nondiscrimination and Student Rights**

**Discrimination and Harassment Prohibited Notice**

**NOTICE  
TO ALL EMPLOYEES AND STUDENTS  
REGARDING DISCRIMINATION AND HARASSMENT**

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Inquiries, complaints or grievances from students and their parents and employees regarding discrimination and harassment may be directed to:

Rick Stark, Superintendent  
201 West Mercer Street  
Jasper, Missouri 64755  
Phone: 417-394-2416

Other offices dealing with these complaints:

Missouri Commission for Human Rights  
Department of Labor & Industrial Relations  
P.O. Box 1129, 3315 W. Truman Blvd.  
Jefferson City, MO 65102-3325  
(573) 751-3325  
[www.dolir.state.mo.us/hr](http://www.dolir.state.mo.us/hr)

Equal Employment Opportunity Comm.  
Robert A. Young Federal Building  
1222 Spruce Street  
Room 8.100  
St. Louis, MO 63103  
(314) 539-7800 or (800) 669-4000  
[www.eeoc.gov](http://www.eeoc.gov)

U.S. Department of Education  
Office of Civil Rights  
Customer Service Team  
Mary E. Switzer Building  
330 C Street, SW  
Washington, DC 20202  
(800) 421-3481  
[OCR@ed.gov](mailto:OCR@ed.gov)

U.S. Department of Justice  
950 Pennsylvania Ave., NW  
Washington, DC 20530-0001  
(202) 353-1555  
[ASKDOJ@usdoj.gov](mailto:ASKDOJ@usdoj.gov)