

JASPER R-V BOARD OF EDUCATION
REGULAR MEETING AGENDA
July 29th, 2019
High School Workroom 7:00 P.M.

- I. Call to order by Vice President, Danny Cawyer and roll call by Faith Jeffries, Board Clerk at 7:04 p.m.

Board Members

Present

Danny Cawyer, Vice President
Jamie Kaderly
Heath Covey

Mark Maneval
Sam Lehman
Christina Hess, Superintendent
Wayne Juliano, High School Principal
Faith Jeffries, Board Clerk

Absent

Matthew Dumm, President

Andy Neher

- II. Approval of the Agenda: motion to approve the agenda made by Heath Covey and seconded by Mark Maneval. All in favor, motion passed. 5-0
- III. Approval of Consent Agenda (June 2019 Regular Board meeting Minutes, June Monthly Financial Statement, July 2019 Bills and Payroll, and Transportation Report): Motion to approve the consent agenda made by Sam Lehman and seconded by Mark Maneval. All in favor, motion passed. 5-0
- IV. Open Communication
- A. Janice LeMasters- President of the Booster Club would like to address the issue of the use of the cafeteria. The Booster Club would like to continue to use the kitchen facility 3-4 times per school year for fundraiser. She feels like they are being confused with the individuals that are using it for thursday night dinners. She would like to continue to have use of the kitchen with instructions of how they are supposed to clean or what rules need to be followed.
- V. Old Business
- VI. New Business
- A. Set August Regular Board Meeting date : August Regular meeting date will be Monday, August 26th, 2019 at 7:00 p.m.

- B. Set Levy Hearing Date: Motion to set Levy hearing date as Monday, August 26th, 2019 at 6:30 p.m. made by Jamie Kaderly and seconded by Sam Lehman. All in favor, motion passed. 5-0
- C. Nominate Board Treasurer: Sam Lehman nominates Andy Neher as 2019-2020 Board Treasurer. Heath Covey seconds that nomination. All in favor, motion passed. 5-0
- D. Valedictorian/Salutatorian considerations: It has come into question if a student has to be a full time student to receive Valedictorian or Salutatorian status. MSHSAA rules are currently that students attend 80% of the day to receive either spot. Stacy Pope, HS counselor recommends that we follow the same rules as MSHSAA. Motion to accept Ms. Pope's recommendation made by Jamie Kaderly and seconded by Sam Lehman. All in favor, motion passed. 5-0
- E. Early standardized test results: We have shown some improvement per Ashlee Jackson, Curriculum Coordinator. We have a gain pretty much across the board. Copy in file.

Matthew Dumm arrives at 7:40 p.m.

- F. 2019-20 Lunch Prices: The Board has voiced concern that not all teachers are getting the same portion across Elementary to High Schools staff. If we raise prices, the board wants comparable portions. Motion made to raise adult and adult guest lunch prices to \$ 2.75 made by Jamie Kaderly and seconded by Danny Cawyer. All in favor, motion passed. 6-0
- G. Consolidated Electric Distributors presentation and Q & A: Jansen Adams from CED is here to present a proposal to the board for upgrading all of the districts older lamps to energy saving Sylvania LED replacement bulbs. CED is in the process of submitting a rebate for Jasper through Liberty Utilities for the equivalent of one year of energy savings (approximately \$12,000) and expects an approval. The rebate cannot be more than half the costs.

VII. Principal Report: See report included.

VIII Superintendent Report

- A. Follow up on **Tabler end zone mats**: they have been ordered and should be here before the start of school. HS schedule for 2019-2020 is done, including shared staff. We are currently fully staffed.
- B. I emailed a **back to school schedule** to you. Please feel free to join us for as many of the scheduled activities as you can make time for. I would suggest the opening breakfast on Tuesday, if you can at all.
- C. **Custodial crews** are working at lightning speed cleaning and doing summer maintenance, painting, etc. Again, if you haven't taken a look at the halls, classrooms, do so. They are doing a great job. We are treating the custodial staff to lunch from Bamboo on Thursday.
- D. The **MSHSAA dead week** is next week and we will use that time to finish up in both

gyms. The fall sports kickoff that is normally held in conjunction with the Open House cannot occur as it would involve student contact w/ coaches. We are tentatively scheduling this for Monday, Aug 12. Time TBD.

- E. Close to being fully staffed with **non-certified staff**: still need a paraprofessional for SPED Title I.
- F. **Faculty restroom** in the HS is coming along; the project did have to be slowed down as the plumbing required more extensive work than first thought and then Clements couldn't get in while that hallway was being waxed. We anticipate it will be done close to the start of school.
- G. **Electronic system for requisitions/purchase orders**. Initial training has been done w/ admin and bldg principals will roll this out for their staff at opening faculty meetings. Faith can be available for clarification once the principals have done the initial training. We have used this for about a week now.
- H. I am meeting w/ **Arvest Bank** on Wednesday afternoon to see their proposal on cash back/points based credit cards and other options that might be of benefit to the district.
- I. Willie Neher poured and finished a **concrete ramp** for buses at the bus barn. I have pictures for you to look at.
- J. We accepted the gift of the **digital sign** out by the truck stop. Julie Luce will be trained initially on programming on Friday of this week. Others will receive training from her.
- K. Money drains:
 - i. **Fire Alarm/Security alarm**—high school security system is disabled and has been since the fall as it malfunctioned and we couldn't figure out any other way to silence the alarm/beeping. Elementary is still functioning as a horn system. Fire alarm panel in the north hallway is difficult to work on at best. The system threw multiple alarms during the week of the 4th when no one was around to silence. We found out later that part of this involved a frozen AC unit in Godfrey that caused condensation to run out on all the ceiling tiles, ruining many of them and thus needing immediate repair. This system needs to be updated. Quote: Waiting on this quote as of 12:50 pm today. TEC will also bid this system but will wait to do so until mid August.
 - ii. We have a quote from Marmic Fire and Safety for their part of installing the **6 Access control electronic doors**. (I had sent you Jake's estimation of why this project turned into being such a big one.) In addition to their bid, we would need the addition of the 2" conduit to effectively link the three main units of the campus. That bid from Renegade is in your packet as well. Today, Jake and I met with a rep from Total Electronic Processing who performs similar services for school districts. He is providing guidance/insight on this process as well. I have a quote from this company now, too and will provide it to you tonight.
 - iii. **Empire District rebate program** to allow change over to **high efficiency LED lights**. That application has been received by Liberty/Empire for their review. As of today, I haven't heard whether we are approved or not. Without the rebate, a total district conversion is around \$20,200; with the rebate it is approximately \$8,100. With the idea of conserving energy in mind, I am going to stress to building personnel that we need to make a far more conscious effort to turn heaters down and AC units up when the room or area is not in use. Lights need to go off as well.
 - iv. **AC units** need replacing in the basement as well as taking a look at Mrs. Pope's new office. Clements first quoted a complete new system including the heater but those are working at this time. I requested a quote from them for just the AC components for both areas and also requested one from Carthage AC. I have

copies of those bids in your packets. The HS unit has been bid by Clements at \$3,150, AC unit only.

- v. **Bus Issues** galore. I hope you read your transportation report from Danny S. Its pretty comprehensive. Both Dry Fork and Lamar Tire and Wheel wanted to know who was performing routine maintenance on our buses OR who was supposed to be wielding the grease gun. Obviously hasn't been done as routinely as it should be, in part due to a shortage of personnel in that area. My recommendation is that we scrap out bus 9 and look for a trade for bus 8, if we can afford to do so. The current one that Central States has would run us \$43,000 and change.
 - vi. Danny attended Transportation Director training in Springfield in July and he will be a certified transportation director as a result. From some of those sessions, he believes it's time to update our **bus discipline procedures**. I emailed you a packet last night that gives a rough draft of his changes. Since we have two new principals as well as a new transportation director, it's a prime time to make change. It will require a procedure change and thus an amendment (electronically) to the student handbook. : Motion to amend the Bus Disciplinary Form made by Heath Covey and seconded by Danny Cawyer . All in favor, motion passed. 6-0
 - L. Legal requirement for **searchable financial docs**, starting this month. We will post to the school website and update quarterly. It will be under the District tab and labeled "financial documents".
 - M. Update on random drug screenings to include nicotine or nicotine products: motion to modify the student handbook to add the vaping language to the drug section in addition to the tobacco sections made by Danny Cawyer and seconded by Mark Maneval. All in favor, motion passed. 6-0
- IX.. Executive Session: The Board will conduct a closed session, including any record vote, to the extent that it may relate to the following: 1. Legal actions, attorney work product, or confidential discussions with legal counsel as provided in section 610.021, RSMo. 2. Personnel matters - as provided in section 610.021 RSMo (3) 3. Identifiable student-student discipline matters or other confidential records relating to students protected from disclosure by laws as provided in section 610.021 RSMo.: Motion to enter Executive session made by Jamie Kaderly and seconded by Mark Maneval. All in favor, motion passed. 6-0
- A. June 2019 Closed Meeting Minutes
 - B. Legal
 - C. Personnel
 - D. Identifiable Student
 - E. Adjourn
- X. Return to Open Session: Motion to return to open session made by Heath Covey and seconded by Sam Lehman. All in favor, motion passed. All in favor, motion passed. 6-0
- XI. Executive Administrative Stipends: Motion to approve Executive Administrative stipends with 3% increase made by Heath Covey and seconded by Jamie Kaderly. All in favor, motion passed. 6-0

- XII. Accept personnel recommendations
 - A. Accept Resignations-Motion to accept Vernon Ring's resignation made by Danny Cawyer and seconded by Sam Lehman. All in favor, motion passed. 6-0

- XIII Adjournment: Motion to adjourn the July Regular Board Meeting made by Jamie Kaderly and seconded by Mark Maneval. All in favor, motion passed. 6-0

Board President Signature

Date

Board Secretary Signature

Date