

JASPER R-V BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 25, 2019
High School Workroom 6:00 P.M.

- I. Call to Order by president, Matthew Dumm and roll call taken by Board Clerk, Faith Jeffries at 6:13 p.m.

Board Members

Present

Matthew Dumm, President

Danny Cawyer

Heath Covey

Andy Neher

Mark Maneval

Alicia Rives

Christina Hess, Superintendent

Faith Jeffries, Board Clerk

Absent

Jamie Kaderly, Vice President

David Davis, Elementary Principal

- II. Approval of the Agenda: Agenda needs amended to remove New Business section C. We will not be going over policy this meeting. Motion to approve the amended agenda for the February Regular Board meeting made by Mark Maneval and seconded by Heath Covey. All in favor, motion passed. 6-0
- III. Approval of the January Regular Board Meeting Minutes: Motion to approve the January Regular Board Meeting Minutes made by Andy Neher and seconded by Danny Cawyer . All in favor, motion passed. 6-0
- IV. Approval of the January Monthly Financial Statement: Motion to approve the January Monthly Financial Statement made by Heath Covey and seconded by Alicia Rives. All in favor, motion passed. 6-0
- V. Approval of the February 2019 Bills and Payroll: Motion to approve the February 2019 Bills and Payroll made by Danny Cawyer and seconded by Alicia Rives. All in favor, motion passed. 6-0
- VI. Open Communication
- A. Dress Code- Danny Cawyer wants to address the board as a parent. He would like to address the dress code policy again.
- VII. Old Business
- A. Low Lunch Balance Automated Call updated balances- Oct-\$3773.29, Nov.- \$1644.44, Dec. - \$1706.90, Jan. - \$1790.05, Feb. - \$1970.16

- B. Approve the 2019-2020 Calendar: Motion made to approve the 2019-2020 school calendar made by Andy Neher and seconded by Mark Maneval. All in favor, motion passed. 6-0

VIII. New Business

- A. Safety Report: See Vernon Ring's report attached.
- B. Transportation Report: See Vernon Ring's report attached.
- C. Policy updates: No policy updates this month.
- D. Approve District CSIP Plan: Motion to approve the District CSIP plan made by Heath Covey and seconded by Mark Maneval . All in favor, motion passed. 6-0
- E. Snow Make Up days - March 4, 2019, March 25, 2019 until 1:15 the P/T Conf until 5:30, and April 8, 2019: Motion to approve snow make up days made by Danny Cawyer and seconded by Mark Maneval. All in favor, motion passed. 6-0
- F. Approve Sr. Trip: Motion to approve the senior trip made by Alicia Rives and seconded by Mark Maneval. All in favor, motion passed. 6-0
- G. Student Insurance Renewal: Motion to approve the 2019/2020 Student Insurance Renewal through First Agency, Inc made by Danny Cawyer and seconded by Heath Covey. All in favor, motion passed. 6-0
- H. Review 2019 MUSIC Plan : Motion to approve 2019 MUSIC plan made by Mark Maneval and seconded by Danny Cawyer. All in favor, motion passed. 6-0
- I. Approve 2019-2020 salary increase: Motion to approve the proposed 2019-2020 salary schedule made by Heath Covey and seconded by Danny Cawyer. All in favor, motion passed. 6-0

IX. Elementary Principal Report

- A. Enrollment – 250 (Up from 249 in January).
- B. Average Daily Attendance – 95.67 % (Up from 93.12 % in January).
- C. On February 14 we invited Parents and Grandparents to eat lunch with their child. We had about 55 Parents/Grandparents attend.
- D. Kindergarten Round Up is March 5th at 6:00 P.M.
- E. Doctors from Lamar Med One Clinic will be here on March 6th to give free physicals to all of next year's 3rd through 12th grade students who are interested in taking advantage of this service.
- F. Spring Break will be March 19-23.
- G. Spring Parent/Teacher Conferences are on Monday, March 25.
- H. Kindergarten Screening will be March 28 & 29.
- I. We are beginning to plan for Summer School. As of now, it looks like we will have Summer School from Tuesday, May 28 through Friday, June 21.

X. High School Principal Report

- A. Our current enrollment is 221, up 16 from a year ago and down 1 from January. As of Monday, ADA is 94.46%. Last month it was 93.42. Last year it was 91.96.
- B. 20 discipline referrals for 18 students in January. There were 10 last month. 2 for truancy (not being where assigned to be), 7 for excessive zeroes; 3 cell phone violations (2 first time, 1 second time) 1 plagiarism; 1 excessive tardies, 2

technology violations and 4 others. 27 students currently have at least one semester F; up 17 from January.

- C. We have assigned 7, 1-day ISS assignments. I have no current Juvenile Referrals.
- D. I currently have 4 students on attendance contracts.
- E. Quick Breakdown of Cell Phone Violations through 2/22/2019:
 - 1. **22 Total write-ups**
 - 2. **First week: 11**
 - 3. **Second week: 8**
 - 4. **Third week: 2**
 - 5. **Fourth week: 1**
 - First time offenders: 20**
 - Second time offenders: 2**
- F. The HS attendance review committee met on Feb. 20 to review excessive attendance on 12 HS students. The committee voted to restore credit to 6 students who had verified documentation for absences and to continue to withhold credit for 6 others who either lacked documentation or who were currently on a contract. Of those 6, 4 were assigned a series of Saturday schools starting 2/23. At the successful completion of assigned Saturday school(s), the committee will reconvene to review and vote to restore or to continue to withhold credit.
- G. FBLA had 3 qualifiers for State level competition in Springfield, April 14-16. FBLA District results:
 - Abigail Dumm- 3rd place Intro to Public Speaking, 4th place Graphic Design
 - Nicole Earl-4th place Graphic Design
 - Aden Sisseck-2nd place Publication Design
 - Kelly Dockery-2nd place Publication Design, 3rd place Impromptu Speaking

State Qualifiers are:

 - Leeah Walker-5th place Organizational Leadership
 - Korey Osborne-2nd place Intro to Office Procedures
 - Katelyn Dockery-1st place Insurance and Risk Management

This is Katelyn's 3rd time qualifying for state and Korey's 2nd.

They are asking the board for approval for their overnight trip to Springfield for this competition/conference. (need a motion)

Motion to approve overnight trip to Springfield for FBLA State competition made by Mark Maneval and seconded by Heath Covey. All in favor, motion passed. 7-0
- H. The National Honor Society had 35 students eligible for membership this year. 8 were selected for membership and the induction ceremony is March 7 in Tabler at 7 p.m. 10 were denied membership; the others failed to turn in their application.
- I. The High School Special Education students have been going on Job Shadow events with business' in the area. They have been able to job shadow at Joplin's Olive Garden and Carthage's Goodwill. They will be attending the BDJ Coop's Transition fair in March.
- J. The Junior High Scholar Bowl Team won the WEMO Conference Tournament

and finished the season with a record of 13-2.

XI. Superintendent Report

- A. **Mobile unit came to the district on the January Professional Development day. A majority of the staff were fingerprinted. Due to time limitations, several administrative staff went to Joplin in the weeks afterward for fingerprinting. As of today, all currently hired staff have been fingerprinted.**
- B. **Changeover date for custodial service was Feb 13. Current employees remained ours through the end of the pay period on Feb 12. Those electing to move forward w/ OPS become their employees on 2/13. Ken Manning and Kirk Harrison of OPS were onsite for the remainder of that week training staff, placing drum dispensers, wall dispensers and other equipment. While there have been “hiccups” for the most part, things are settling into a routine. OPS has hired one full time employee for nights and may still be looking at another one, depending on how weekend usage goes.**
- C. **Cell Phone Policy was addressed in principal’s report.**

Newly adopted policy:

***School Telephone/Cell Phones:** The telephone in the school office is considered to be a business phone and is not available to students except for school-related matters and may be used only with the permission of the office staff. Students who have cell phones or other electronic devices by which messages may be sent or received are not allowed to use them from 8 am through 3:30 pm or from the time school starts in the morning to the time school is dismissed, including Eagle Hour. They may no longer be used between classes or during lunch.*

Per the handbook consequences for violation(s):

- A. **Use of Pagers, Cellular Phones, electronic devices, etc.**
 - **1st OFFENSE: Confiscate device and conference with Student**
 - **2nd OFFENSE: Parental Pick-up of device and/or In School Suspension**
 - **3rd OFFENSE: Parental pick-up of device, 2 Days in School Suspension and/or a 30 day check in of device to school secretary.**
 - **4th OFFENSE: Parental pick-up, additional days of ISS to OSS, loss of device privilege for remainder of school year.**

If the student chooses to not abide by the policy, it becomes Insubordination:

- B. **Disrespect/Insubordination**
 - **1st OFFENSE: ISS**
 - **2nd OFFENSE: 3 Days In School Suspension**
 - **3rd OFFENSE: OSS.**
- D. Last month we amended the district policy on building usage by outside groups.

OPS is responsible for building lock up as they took over. Outside groups have been notified of the key deposit and custodial fee now associated w/ building usage. Booster Club representative will meet w/ me early in August of 2019 to line out a usage schedule for 2019-2020.

- E. We are pursuing a coop w/ McAuley HS for 11 man football for 2019. The meeting that was to happen on 2/20 was postponed at their request. We will move forward with that when they can reschedule.
 - F. Roofing issues in Mrs. Pope's office, in the hallway across from her office up the ramp and in Mrs. Goodwin's room, the hallway out of Godfrey into the elementary. Pat Wilkins and Matt have been on the roof to inspect and Pat has been back several times to take core samples as well as to start some initial repair. In order of priority: the east end of the high school building, the hallway moving up the south high school corridor, the FACS room, band room area, Godfrey- elementary breezeway, elementary. I have authorized Pat to undertake surface repair on a contracted wage basis. Once he finalized his core sample work he will let us know an estimate on what needs to be done on that eastern end of the building. A quick assessment was that a complete overhaul would be around \$20,000 which is less expensive than I had initially budgeted. Of course, we haven't got anything official yet.
 - G. I mentioned in the principal's report that the attendance review committee met and took action on 12 students. Just a reminder that any parental or student appeal is to the board. I haven't heard if any of those denied credit intend to seek appeal.
 - H. Professional Development day today: utilized the VFW Hall for the whole school presentation as well as for the HS/JH presentation on Trauma Informed Care/Trauma Informed Schools.
 - I. 2018 Apr report: supporting detail provided on other handouts.
- XII. Executive Session: The Board will conduct a closed session, including any record vote, to the extent that it may relate to the following: 1. Legal actions, attorney work product, or confidential discussions with legal counsel as provided in section 610.021, RSMo. 2. Personnel matters - as provided in section 610.021 RSMo (3) 3. Identifiable student-student discipline matters or other confidential records relating to students protected from disclosure by laws as provided in section 610.021 RSMo.: Motion to enter Executive session made by Alicia Rives and seconded by Heath Covey. All in favor, motion passed. 6-0
- A. January 2019 Closed Meeting Minutes
 - B. Legal
 - C. Personnel
 - D. Identifiable Student
 - E. Adjourn
- XIII. Return to Open Session: Motion to return to open session made by and seconded by . All in favor, motion passed. 6-0
- XIV. Hire Administration: Motion to hire Ashlee Jackson, Stacy Pope, and Jacob Webb at the

Proposed salary with 3% raises made by Andy Neher and seconded by Alicia Rives. All in favor, motion passed. 6-0

XV. Accept Resignations

- A. Motion to accept Susan Kumer's letter of retirement made by Danny Cawyer and seconded by Mark Maneval. All in favor, motion passed. 6-0
- B. Motion to accept David Pitts letter of resignation made by Andy Neher and seconded by Alicia Rives. All in favor, motion passed. 6-0
- C. Motion to accept David Davis letter of retirement made by Danny Cawyer and seconded by Mark Maneval. All in favor, motion passed. 6-0

XVI. Adjournment: Motion to adjourn the February regular board meeting made by Heath Covey and seconded by Andy Neher. All in favor, motion passed. 6-0

Board President Signature

Date

Board Secretary Signature

Date