

**JASPER R-V BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
December 20, 2018  
High School Workroom 5:30 P.M.**

- I. Call to Order by Board President, Matthew Dumm and roll call by Board Clerk, Faith Jeffries at 5:30 p.m.

**Board Members**

Present

Absent

Matthew Dumm, President

Jamie Kaderly, Vice President

Danny Cawyer

Heath Covey

Andy Neher

Mark Maneval

Alicia Rives

Christina Hess, Superintendent

David Davis, Elementary Principal

Faith Jeffries, Board Clerk

- II. Approval of the Agenda: Agenda needs amended to add section E. Set January, February, and March Meeting dates to New Business. Motion to approve the amended agenda made by Jamie Kaderly and seconded by Mark Maneval. All in favor, motion passed. 7-0
- III. Approval of the November Regular Board Meeting Minutes: Motion to approve the November Regular Board Meeting Minutes made by Andy Neher and seconded by Jamie Kaderly. All in favor, motion passed. 7-0
- IV. KPM Financial Report 2017-2018 Audit: Jennifer Schatzer, CPA from KPM, presents the 2017-2018 Financial report and audit to the board. The board requests to go into closed session at this time.

Motion to go into Executive Session made by Jamie Kaderly and seconded by Mark Maneval. All in favor, motion passed. 7-0

Roll Call

Matthew Dumm

Y

Heath Covey

Y

Jamie Kaderly

Y

Danny Cawyer

Y

Alicia Rives

Y

Andy Neher

Y

Mark Maneval

Y

Motion to leave Executive session made by Alicia Rives and seconded by Jamie Kaderly. All in favor, motion passed. 7-0

No motions were made in Closed Session.

- A. Approval of 2017-2018 Financial Audit Report: Motion to approve the 2017-2018 Financial Audit Report made by Jamie Kaderly and seconded by Heath Covey. All in favor, motion passed. 7-0
  
- V. Approval of the November Monthly Financial Statement: Motion to approve the November monthly financial statement made by Danny Cawyer and seconded by Alicia Rives. All in favor, motion passed. 7-0
  
- VI. Approval of the December 2018 Bills and Payroll: Motion to approve the December Bills and Payroll made by Heath Covey and seconded by Alicia Rives. All in favor, motion passed. 7-0
  
- VII. Open Communication
  - A. Jennifer Baldwin- Tuesday after Thanksgiving is nationally known as Giving Tuesday. Donor's choose chose 50 winners national-wide. Vanessa Case won \$5000 from Donor's choose that she will have to spend my March.
  
- VIII. Old Business
  - A. Low Lunch Balance Automated Call updated balances- Oct-\$3773.29, Nov. - \$1644.44, Dec. - \$1760.90. Board has decided to change the amount called to be -\$10.00. Board would like to look into writing off bad debt after the 1st of the year. Jennifer Schatzer CPA suggests to write it off once a year at closing of the year.
  - B. OPS Bid: Tabled for closed
  - C. Surplus property update: Custodial and Maintenance has requested a roll-off dumpster for trash and they will begin cleaning at the first of the year. There doesn't appear to be enough to salvage for a surplus sale.
  
- IX. New Business
  - A. Safety Report: See Vernon Ring's report.
  - B. Transportation Report: See Vernon Ring's report.
  - C. Policy updates: No policy updates this month.
  - D. Accounting Software bids: Bids from Tyler Tech (Formerly SisFin) and Software Unlimited. Motion to approve bid from Software unlimited which was suggested by Bookkeeper with a May 1, 2019 start date made by Mark Maneval and seconded by Heath Covey. All in favor, motion passed. 7-0

- E. Budget Amendment: updated budget presented to the board. Motion to adopt amended budget as of December 20, 2018 made by Jamie Kaderly and seconded by Danny Cawyer. All in favor, motion passed. 7-0
- F. Set January, February, and March Board Meeting Date
  - 1. January 24th, 2019 6:00 p.m.
  - 2. February 25th, 2019 6:00 p.m.
  - 3. March 28th, 2019 7:00 p.m.

IX. Elementary Principal Report

- A. Enrollment – 250 (Down from 252 November).
- B. Average Daily Attendance – 95.2 % (Down from 95.52 % in November).
- C. The Elementary Honor Choir went on their annual Holiday Tour, visiting local nursing homes on Wednesday, December 19.
- D. The K-5 Grades performed their Christmas Program on December 13.
- E. K-6 PTO Christmas Parties were held today, December 20.
- F. 12 Days of Christmas Giving has raised \$71.47. This donation goes to Moving Mountains.
- G. 65 students in elementary and 21 students in high school benefited from various donations, the Shop with a Deputy Program, Shop with a Cop in Lamar, and various individuals who adopted different families.
- H. The FFA was approved for a mini-grant from the National FFA Association for the purpose of sending home some snack packs for all of the elementary students over Christmas break. Every student in K-6 went home with the following items today.
  - 4 – String Cheese (donated by Schreiber’s Cheese)
  - 2 – Apples (donated by OPAA and the Jasper Cafeteria)
  - 2 – Pouches of Oatmeal
  - 1 - Easy Mac and Cheese bowl
  - 2 - Ramen Noodles packages
  - 2 – Granola Bars
- I. Our 2nd Annual One School, One Book will start January 8th. This year's selection is titled The World According to Humphrey. Every elem. family and faculty member will receive their own copy of the book to keep thanks to Mrs. Baldwin getting funding through DonorsChoose.org. The reading plan is for a chapter a night, with weekends off and Mondays used as catch-up. The book will conclude January 31st and a Title 1/Elementary Family Reading Night will be hosted in Godfrey Gym in early February.

X. High School Principal Report

- A. Our current enrollment is 227, up 24 from a year ago and up 4 from November. As of Monday, ADA is 94.33%. Last month it was 95.05. Last year it was 95.26.
- B. 6 discipline referrals for 5 students in December. There were 16 last month. There were 17 last year in December. Two were trancies (skipped part of one hour, 1 for inappropriate language, 1 for a bus incident, 1 for multiple excessive

zeroes and one for insubordination to a teacher's directive. 15 students currently have at least one semester F, up 5 from November.

- C. We have assigned 1, 1-day in school suspensions and 2 Saturday Schools. I have assigned multiple students to a supervised study hall to attempt to remediate grades prior to the end of the semester. I have no current Juvenile referrals.
- D. In our first year in the WEMO, junior high boys basketball finished 11-3, losing only to Liberal. JH girls were A team - 1 - 11; B team - 4 - 0 - 1 (we were primarily a 7th grade team, playing 8th graders - when we played 7th on 7th we didn't lose and tied once).
- E. School will dismiss at approximately 1:25 on Dec. 20.
- F. The FFA applied for a mini-grant from the National FFA Association for the purpose of sending home some snack packs for all of the elementary students over Christmas break. Well, we were approved for a \$400 grant and we started trying to find creative ways to make \$400 worth of food spread out over almost 260 elementary students... Well, here is what we ended up accomplishing. Every student in K-6 will be going home with the following items on the last day of school: 4 - String Cheese (donated by Schreibers), 2 - Apples (donated by OPAA and the Jasper Cafeteria), 2 - Pouches of Oatmeal, 1 - Easy Mac and Cheese bowl, 2 - Ramen Noodles packages, 2 - Granola Bars.

#### XI. Superintendent Report

- A. There continues to be lots of discussion on 8 vs 11 man football. I had hoped to have more info in December but what I do know is that Adrian, Appleton City, Jasper and Midway are committed to 11 man. The rest of the teams will be going to 8 man, at least for a year. At one point the WEMO was issuing invitations to a few more schools in both size groups to try to shore up schedules. Some of that has now been tabled. We go back in January to try to finalize the rest of the membership issues. AS far as I know, we do have a complete football schedule (11 man) for fall 2019.
- B. Mobile unit coming to the district for catch up fingerprinting on Jan 28, the district PD Day.
- C. Consideration for contracting district wide custodial services through OPS—Operational Professional Services, LLC. I have copies of their bid for your perusal. The preliminary bid, turned out to be the final bid. The company sent two reps out to do a final walk through and then finalized their bid as it was originally presented. You should have a copy of both the bid and the comparison figures that Faith put together for you. Minimum wage considerations: current minimum in Missouri for 2019 is \$8.60—current is \$7.85. We pay above that for intro custodial. Any increases in the mandated minimum wage would be reflected as a pass on to us from OPS. Discussion item.
- D. Last month we talked about a change to existing cell phone usage during school time. The current policy is:

*School Telephone/Cell Phones: The telephone in the school office is considered to be a business phone and is not available to students except for school-related matters and may be used only with the permission of the office staff. Students who have cell phones are not allowed to use them during class time; this includes Eagle Hour. They may be used between classes and during lunch.*

Discussion item: Prohibit the use of student cell phones from 8 am until 3:30 pm or, in the event of an early out, during the regular school day.

**Motion to adopt new language in policy made by Andy Neher and seconded by Danny Cawyer. All in favor, motion passed. 7-0**

E. Last month we talked about the use of district facilities. The current policy is:

*Use of Buildings and Facilities: Anyone wishing to use the school buildings or facilities is requested to contact the High School secretary. Student groups desiring to use the buildings must have a teacher/sponsor present. Any student who shall willfully damage or destroy any school property shall be disciplined and required to pay for the damage.*

Discussion item: Assess charges or deposit for building key/fob, assess a fee for custodial worker during and after outside events

- F. Tabler floor scheduled for screen and coat on Dec. 27. Gym will be of commission for work, that day only. It will sit from Friday through Monday to cure. \$1000 Lankford Enterprises. Recommended by Sam Sturgis who knows more about the ability to completely sand down the floor after the 27th when they will look at the thickness of the “tongue” on the tongue and groove.
- G. Tentatively pursuing a coop w/ McAuley HS for 11 man football for 2019.
- H. Lighting nearly complete on the outside of the buildings. Not many dead spots left.
- I. Roofing issues in Mrs. Pope’s office.
- J. Strategic / Long range planning committee met on Dec. 5. Three areas of concentration:

Facilities, Programs, Personnel

Facilities Priorities: Roofing, plumbing, Tabler floor, heating/cooling in Tabler, lighting, sealing the existing blacktop parking lots and then adding blacktop to the new HS parking lot

Program Priorities: Math support/intervention at the elementary school, Preschool, 21<sup>st</sup> century grant that would allow for a comprehensive after school program

Personnel Priorities: separation of duties, math support at the elementary school, pre school personnel and help w/ an overload in speech provider’s

caseload. I will add that there may soon be a need for add'l support in the entire SPED world here.

- K. Chair lift for access to HS basement. Quotes provided.
  - L. Upgrade of district servers; SRSA grant and some district funds. Motion to approve the purchase of the new servers before the end of the calendar year made by Heath Covey and seconded by Danny Cawyer. All in favor, motion passed. 7-0
- XII. Executive Session: The Board will conduct a closed session, including any record vote, to the extent that it may relate to the following: 1. Legal actions, attorney work product, or confidential discussions with legal counsel as provided in section 610.021, RSMo. 2. Personnel matters - as provided in section 610.021 RSMo (3) 3. Identifiable student-student discipline matters or other confidential records relating to students protected from disclosure by laws as provided in section 610.021 RSMo: Motion to enter executive session made by Mark Maneval and seconded by Jamie Kaderly. All in favor, motion passed. 7-0
- A. November 2018 Closed Meeting Minutes
  - B. Legal
  - B. Personnel
  - C. Identifiable Student
- XIII. Return to Open Session: Motion to return to open session made by Jamie Kaderly and seconded by Danny Cawyer. All in favor, motion passed. 7-0
- XIV. Personnel
- A. OPS- Motion to approve signing a contract with OPS made by Mark Maneval and seconded by Andy Neher. All in favor, motion passed. 7-0
  - B. Full-time employee benefits- Motion tabled on this topic.
- XV. Adjournment
- A. Motion made to adjourn the December 2018 Regular Board meeting made by Jamie Kaderly and seconded by Heath Covey. All in favor, motion passed. 7-0

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**Board President Signature**

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**Date**

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**Board Secretary Signature**

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**Date**